

## Race Application - Team Information

### 1. Team Name and Organization 隊伍名稱與機構

1.1 Team Name must be filled upon your application. If team name is missing or it is not a valid team name, your race application and practice booking will not be proceeded.

請於報名時填妥隊伍名稱，否則本會將不受理該報名及預約練習之申請。

1.2 Team Name will be shown in race publications. Teams must also fill in the Organization name, write down “private team” if your team does not belong to any organization.

隊伍名稱將會刊登在大會刊物。另外隊伍必須填寫機構名稱，如 貴隊伍並不屬於機構請填上[ 私人機構 ]。

### 2. Team Manager and contact person 領隊與聯絡人

2.1 Team manager is the emergency contact of the team and is liable for all issues of the team happen during the period of practices and races.

各隊領隊是隊伍之緊急聯絡人並有責任處理各隊員於練習及比賽期間發生的任何事情。

2.2 Only inquiries and requests made by Team Manager would be accepted. Should there be any inquiries or amendments on race entry, race arrangements and practice schedule, please contact the organizer via written notification and the organizer would confirm upon receipt.

如各隊伍有任何有關報名、賽事及練習安排之疑問或更改，本會只接受各隊伍隊長的查詢及有關安排之決定。請以書面形式通知賽會並以賽會回覆作實。

### 3. Amendments on enrollment information 更改參賽資料

3.1 Teams are allowed to change their team name once and notify the organizer via email within 2 weeks after your submission of the application. Administration Fee of HK\$500 will be charged for any amendments afterward.

各隊伍只可更改名稱一次並於提交報名表的兩星期內以電郵通知為實。如需再次更改，賽會將收取行政費用港幣500元。

3.2 Team must notify the association via email anytime if there is any changes on contact information (such as change of contact person, address and contact number) of the team.

如隊伍有任何聯絡資料（如更改領隊或聯絡人、地址及聯絡電話），必須以電郵通知本會。

## Race Application - Entry Package

Each Entry Package includes:

參賽套餐包括：

- Entry Fee 參賽費
- 1 x Marquee 帳篷
- 4 hours of training equipment

\*Please hire a steersman if needed or register for your own steersman at least 3 days before the race. On-day application will not be accepted.

請不遲於活動前3 天通知大會並進行申請，當天申請將不被接納。

# HONG KONG SMALL DRAGON BOAT LUNAR CUP

## 香港小龍中秋盃 2022 APPENDIX 參賽備忘

### Race Application - Crew & Entry Group 隊員與參賽組別

1. Small Boat - Each boat must carry at least 6 paddlers and up to 10, and must carry 1 steersman and 1 drummer. Standard Boat will be used for races.  
小龍 - 每船比賽包括10名槳手及1名舵手、1名鼓手，每場出賽槳手不可少於6人。比賽將以標準龍進行。
2. No gender restriction for drummers and steersmen. All competitors must be 12 years of age or above.  
舵手及鼓手不設性別限制。所有參賽者須年滿12歲。
3. Unlimited backup, please prepare a list of team members  
後備人數不限，隊伍雖準備全隊名單以便大會審查。
4. Crew requirements of Entry groups. 參賽組別之隊員要求
  - 3.1 Men 男子組  
No gender restriction for this category.  
此組別沒有性別限制。
  - 3.2 Mixed 混合組  
Mixed Teams must have a minimum of 4 and maximum of 6 female paddlers on board.  
混合組每隊出賽時不可少於4位及不可多於6位女槳手。
  - 3.3 Ladies 女子組  
Each member of Ladies' teams must be female except the helmsman & drummer.  
女子隊除舵手及鼓手可用男子外，其他隊員必須為女性。

### Race Day Arrangement - Marquee Rental 比賽當日安排 - 帳篷租借

1. Rented Booths (Size: 3m X 3m X 2.5m) are provided by the Association, the rental fee is HK\$800 per booth. Teams are not allowed to use their own booths.  
帳篷 (3米 X 3米 X 2.5米(高)) 由大會提供租借服務(每個港幣800元)，不可自備。
2. No promotional activity can be held. Teams can only hang a banner which size is 3m (width) x 20cm (height) with a team name or logo across the front of their booth. The team banner, flag, etc. should be put inside the booth/ tent only for identification purpose and should not exceed 3m (width) x 30cm (height) in size, please note that only team name is allowed to be printed on the banner/flag, otherwise a fee of HK\$10,000 will be charged as for advertisements.  
不能進行任何推廣宣傳活動，隊伍可自備隊伍橫額（只可印有隊名/隊徽），尺寸為3米闊及20厘米高。任何橫額、旗幟、巨型海報或貼紙只可放帳篷內，只供識別之用，且面積必需小於3米闊及20厘米和只可印上隊伍名稱，超出以上尺寸/印有隊名以外之隊伍，須繳付港幣10,000元之廣告費。
3. Location of the booths will be allocated by the Association. Specific location of the team marquee will be charged an additional HK\$500 per booth. Please contact the Organizer for more details.  
所有帳篷位置均由本會安排。預留帳篷位置需付額外港幣500元（每個帳篷），請向本會查詢。

# HONG KONG SMALL DRAGON BOAT LUNAR CUP

## 香港小龍中秋盃2022 APPENDIX 參賽備忘

### Race Day Arrangement - Marquee Rental 比賽當日安排 - 帳篷租借

4. Please notify the Association via email for the cancellation or addition of marquee rental. The cancellation has to be confirmed by the association. Cancellation on marquee rental is not accepted 2 weeks prior to the races.

如需取消或租用額外帳篷，請以電郵通知並以本會回覆作實。比賽前兩星期不可取消租用帳篷。

### Race Day Arrangement - Steersman 比賽當日安排 - 舵手

#### 1. Official Steersman 大會舵手

HK\$800 (up to 3 rounds)

全日賽事港幣800元

#### 2. Non-official Steersman 非大會舵手

All Non-official steersmen must be assessed and registered with the SRA prior to practice and race day. Please contact us before submitting the race application form if your team will use your own steersman.

非大會舵手必需經本會考核，獲發許可證方可在練習期間及比賽當日掌舵。如有需要，請在遞交參賽表格前與本會聯絡。

### Team Manager Meeting 領隊會議

Details and arrangement for Team Manager Meeting will be released later by means of email.

領隊會議將於稍後以電郵方式公布。

### Dragon Boat Practice 龍舟練習

#### 1. Practice Booking 預約練習時間

1.1. Each entry is entitled to get 4-hour practice, teams can only choose on the Practice Booking Form (P. 2 of the application form). Firstly, Put [S] in the box of the date if steersman is needed. Put [T] after [S] if trainer is needed. Then select your preferred practice time slots prioritize by writing 1-3 whilst 1 indicate highest preference.

每隊在報名時獲分配4小時練習，隊伍可於報名表第2頁選定練習日期，如需聘用大會舵手請在所選的日期格內填上[S]；如需教練請於[S]號後加[T]。選擇練習日期後請選擇練習時段並以1-3排列首選之時段。

1.2. Practice after 4 hours (per entry) will be charged at normal rate.

獲分配之4小時外之練習另行收費。

1.3. The Association also provides early morning (6-8am) & night training (7-9pm) sessions to teams. Please contact us for requiring a night training session. Teams must hire official steersman for night sessions due to safety reason.

本會亦提供清晨(早上6時至8時)及晚間練習(晚上7時至9時)予有需要之隊伍。隊伍需付額外收費。基於安全理由，隊伍必須聘用大會舵手。

1.4. Practice booking has to be confirmed by the Association. Please allow 10 working days for processing the booking or request.

所預約之練習時段需由本會確認，處理需時約為10個工作天。

# HONG KONG SMALL DRAGON BOAT LUNAR CUP

## 香港小龍中秋盃2022 APPENDIX 參賽備忘

### Dragon Boat Practice 龍舟練習

#### 2. Practice Period 練習日期

No Pre-race practice period Set in 2022

本年度不設賽前練習期。

4-hour practice included in the application can be used within 2022

報名時獲分配之4小時練習全年均可使用，但必須於2022年內使用。

#### 3. Fees 費用

EXTRA PRACTICE - STANDARD BOAT RENTAL 額外練習 - 標準龍舟租船費	HK\$500 PER HOUR 每小時港幣500元
EARLY MORNING/NIGHT PRACTICE - STANDARD BOAT RENTAL 清晨/晚間練習 - 標準龍舟租船費 (0600 - 0800/1900 - 2100)	HK\$700 PER HOUR 每小時港幣700元
EXTRA PRACTICE - SMALL BOAT RENTAL *INCLUDE STEERSMAN 額外練習 - 小龍舟租船費 *包括舵手	HK\$1,000 PER HOUR 每小時港幣1,000元
OFFICIAL TRAINER 大會教練	HK\$550 PER HOUR 每小時港幣550元
OFFICIAL STEERSMAN 大會舵手	HK\$350 PER HOUR 每小時港幣350元
OFFICIAL STEERSMAN - ON SITE REQUEST 大會舵手 - 練習即日聘用	HK\$700 PER HOUR 每小時港幣700元

#### 4. Cancellation Policy 取消預約

4.1. Once the practice timetable is confirmed, please contact the Association 4 working days in advance for any cancellations, alterations or addition of practice, otherwise, no refund or reschedule will be provided.

練習時間表分發後，若有意取消、更改或增加練習時間，請於4個工作天前作出通知及經本會同意，否則將不予退款或重新安排練習時間。

4.2. Cancellation of practice due to unfavourable weather conditions, call off by the Association or decided by the team, there will be no refund for Steersman, Trainer as well as boat rental fee.

因天氣欠佳取消練習(無論由賽會決定或隊伍自行決定)，舵手費、教練費及租船費用一概不發還。

#### 5. Type of Boat 練習船

Standard Dragon Boat will be provided for practices. Additional fee will be charged for hiring a Small Dragon Boat. 練習日只提供標準龍舟。如果需租用小龍舟，需付額外收費。

#### 6. Location 練習地點

Stanley Dragon Boat Training Centre and the race venue is located at Stanley Main Beach (Next to Hong Kong Sea School). Participants can get to the Stanley Bus Terminus by bus no. 6, 6X, 63, 65, 73, 260, 973 or 14, then reach the training centre from Stanley Police Station side with a 2-minute walk, or take mini bus no. 40 or 52 to Hoi Fung Path with a 1-minute walk.

訓練和比賽地點為赤柱正灘，赤柱龍舟協會龍舟訓練中心(香港航海學校旁)。參加者可以乘坐6、6X、63、65、73、260、973和14號巴士到達赤柱巴士總站，往赤柱警署方向步行約2分鐘，亦可乘搭小巴40、52號或16號至海風徑下車，步行約1分鐘。

# HONG KONG SMALL DRAGON BOAT LUNAR CUP

## 香港小龍中秋盃 2022 APPENDIX 參賽備忘

### Dragon Boat Practice 龍舟練習

#### 7. Steersman 舵手

7.1. NO TEAM SHOULD MAKE PERSONAL ARRANGEMENT WITH THE OFFICIAL STEERSMAN &/or TRAINER OR PAY THEM DIRECTLY and bypass the proper booking procedure. Please make your payment to SRA officials during the practice if necessary.

所有隊伍均不可私下與大會舵手及教練預約練習時間（包括非本會所舉辦之比賽或練習），亦不可把現金交予舵手/教練。如有需要，請於練習當日將款項交予本會職員。

7.2. All Non-official steersmen must be assessed and registered with the SRA prior to practice and race day. Please contact us before submitting the race application form if your team will use your own steersman.

非大會舵手必需經本會考核，獲發許可證方可在練習期間及比賽當日掌舵。如有需要，請在遞交參賽表格前與本會聯絡。

#### 8. Trainer 教練

8.1. SRA trainers are experienced and familiar with our races and can deliver Dragon Boating Technique and DB race related information to teams.

本會教練經驗豐富並熟悉賽事，能為隊伍提供龍舟活動專業技巧及有關比賽信息。

8.2 All unofficial trainers must be registered with the SRA prior to practice. Please contact the office for details.

所有參賽隊自行安排之教練，必須持有本會發出的有效許可證及提早登記，請與本會聯絡以索取更多資料。

### Payments 收費

1. The Entry Fee is non-refundable, payment should be settled in due course with your application even in the cases of team withdrawal. Please keep a photocopy of your application forms for future reference.

報名時請一併付費，如退出或棄權，報名費用概不發還。寄出前請自行複印存檔。

2. Your enrollment and booking will only be confirmed when payment is received.

費用收訖報名及練習預約方可作實。

3. All payments have to be settled 2 weeks before the start of training. Cheque payment is not accepted 2 weeks before the race, please pay by bank transfer.

所有費用須在開始練習至少兩星期繳付。賽前兩星期不接受以支票付款，請以銀行轉帳付款。

### Important notes 重要事項

1. Please read all documents related to the races and practices including but not limited to “Race Manual” and “Race rules and regulation” thoroughly.

請仔細閱讀本會有關賽事及練習之文件，包括並不限於參賽手冊及參賽規則。

2. Liability Waiver must be submitted to SRA office 2 weeks before the races.

「參賽聲明書」必須於比賽兩星期前交回本會。

3. Confirmation receipt will be sent to teams upon completion of race enrollment. Please allow no less than 10 working days to process your application.

報名完成後，隊伍將收到本會發出之確認收據。處理比賽申請需時大約並不少於10個工作天。

4. All rights reserved by the Organizer (Stanley Residents Association Limited).

赤柱居民會有限公司保留最終決定權。